

PALATINE HILL WATER DISTRICT
REGULAR MEETING OF THE BOARD OF COMMISSIONERS
By Teleconference
July 20, 2023

The regular meeting of the Board of Commissioners convened by video-teleconference at 9:00 A.M. on Thursday, July 20, 2023. Supporting materials were provided to commissioners in advance of the meeting. Instructions for public access to the teleconference were printed on the Agenda and noticed as usual. In attendance were:

Leslie Goss	Matt Steidler
Stephen Holmes	Roberta Allen
Laura Martin	Saidee McKay
David Veverka	Ron Stevenson
Paul Duden	

The Minutes of the June 15, 2023 regular meeting were read. It was moved and seconded to approve the Minutes. The motion passed unanimously.

The general ledger and financial statements for July 2023 were reviewed. General fund expense checks in the amount of \$91,830.70 were approved and signed. Attached is a list of the checks written. Two checks were written from the Systems Development Fund in the amount of \$9,192.25 for capital project design work over a period of two months by Consor. Paul asked Matt about a high mailing charge for a comparatively low-cost part. Matt noted the difficulty in finding the part and negotiated the mailing charge downward as best he could.

Board members reviewed Financials. There were no comments or questions related to Financials.

Customers Levi Oden and Hillary Rudd joined the meeting to provide information on a previous leak that occurred when they purchased their property in 2020 and a recent leak related to irrigation system that resulted in a billing of over \$6,000. Leslie thanked Dee for mailing leak policy and forms to the customers who had not yet received the information and Paul reminded all that leaks resulting from irrigation systems are not eligible for relief. Leslie asked Dee to work with the customers to arrange a payment schedule over time. Leslie also suggested that the customers install a flow meter or flow sensor on their irrigation system and periodically check the device to avoid the surprise of a lengthy leak and high billing.

DISTRICT UPDATE:

Ron noted that things had been quiet in the District except for a call received about 10:30 P.M. on July 5th about water running down the street near the elevated tank. Matt noted that an anomalous glitch and temporary signal loss in the SCADA system may have caused the float reading to lock resulting in overfilling the tank. Matt said all systems were normal and performing properly by 11:00 P.M. Matt surmised that very high temperatures in the area that day may have been a factor. He and Ron did not think that there was a large loss of water. Matt did follow up with the manufacturer about the incident.

Matt mentioned that pump #6 is fully repaired and reinstalled and now all four pumps are up and running. He noted that pump #4 will need some side bearing work which will be scheduled for later in September.

Matt elaborated on the Kamstrup meter sales promotion and urged the Commissioners to investigate further to determine eligibility and possibly accelerating the meter replacement plan through this promotion. Ron was also supportive of the promotion for cost savings and operational cost reductions. Stephen asked if these new meters possessed capability to monitor for possible leaks and send alerts either directly to customers or a third party monitoring company.

Matt said that Lead & Copper testing would again be performed in August despite recent safe readings due to a new State initiative. He also noted that the annual Drinking Water report which is posted on our website, missed a July 1 filing date with the state along with many other water districts who were unclear on state filing deadlines of various components of that report.

Matt reported that Raleigh Water District received their preliminary inventory report from 120 Water. Of roughly 1000 connections in his district, only 120 were verified, leaving 900 connections that need to be investigated manually. He hopes that 120 Water's inventory process for PHWD produces better results for our district.

Finally, Matt reminded all that Future Water Sales Agreement workgroup is seeking final comments on the draft contract by July 31st. Brian and Matt reminded Commissioners that the PHWD contract does not need to be signed until 2026. Commissioners agreed we will hire legal counsel if necessary when time comes, but understood most of the big issues have already been negotiated between PWB and larger district legal teams.

Ron reported that a new meter on Collina in the lower neighborhood seems to be sitting on the property line.

Finally, three bids for the work on Vacuna have been collected and the Lovett bid for \$16,000 is the preferred bid. The bid will be accepted and then neighbors notified once the permit process and contractor schedule are available.

The meeting adjourned at 10:05 A.M. and the next meeting is scheduled for August 17, 2023 at 9:00 A.M.

APPROVED:

Commissioner

Commissioner